

FREQUENTLY ASKED QUESTIONS on

Notification dated 01.04.2019

Background:

The Board has issued circular dated 1.4.19 with regard to fee/penalty provisions in Affiliation Byelaws, 2018 ([Notification dated 01.04.2019](#)). This circular has been issued with a view to introduce uniformity and transparency in dealing with all cases that come to the Board for one-time exception decisions. As per paras 10.1.4 and 15.9 of the Affiliation Byelaws, no school is permitted to start classes without permission of the Board. This requires schools to apply online for various permissions, one year in advance. The Board comes across cases every year, where the schools apply late for affiliation, and expect the Board to advance the decision. Such cases are considered as aberrations by the Board, and the Board has been inclined to reject such cases. However, in the interest of furtherance of education and its reach to all parts of the country, this circular has been issued for dealing with such specific cases only. **For those schools that apply on time, that is, in advance and as per requirement, this circular does not apply.**

The Board has received few queries in regard to this circular, therefore the queries are addressed below in the form of FAQs.

S.No	QUERY	ANSWER
1.	What is on Demand Affiliation?	<p>On demand Affiliation is meant for those schools that miss the opportunity to apply online for affiliation during time period prescribed by the Affiliation Byelaws.</p> <p>Such schools can apply online with prescribed fee any time in a year for Affiliation of various categories and also for additional subjects of their choice. Such applications shall be treated on priority.</p>
2.	Why has on demand affiliation been introduced?	<p>The Board expects school seeking affiliation to apply online within prescribed time period, after fulfillment of mandatory conditions. On receipt of applications of affiliation, CBSE gives affiliation for applied session subject to fulfillment of conditions prescribed in CBSE Affiliation Bye-Laws as per rules.</p> <p>However, considering the future of students admitted in these schools, the provisions for on demand affiliation has been introduced for those schools which miss the opportunity to apply online. The schools can opt the same as per its requirement. It is clarified that this is not compulsory, and is</p>

meant only for the rare cases that miss the deadline.

3. What is on demand – Introduction of Additional Subjects?
The school that misses the opportunity to apply online during prescribed period for additional Subjects, can apply online for it with prescribed additional fee. The fee excludes re-inspection fee and fee for subjects applied for.

4. What do you mean by pre-ponement of session?
Those schools that may have applied as per Byelaw norms for next session, but require to pre-pone the session of Affiliation to the current session, due to various reasons, are provided with an opportunity to pre-pone the session.

For example – The Board has taken applications this year for the session 2020-21, which implies that it can enroll students in classes IX/XI from the academic session of 20-21. However, if the school in question would like to obtain affiliation from the current session itself, that is, from 19-20, and would like to enroll in class IX/XI for Board exams in 2020, it shall be defined as preponement of session. Such a school can take advantage of the provisions of this circular.

5. What are the requirements for pre-ponement of session?
The conditions for pre-ponement of session are as under:-

1. Request of school with appropriate reasons
2. Recognition for the period of pre-ponement
3. Enrollment of students
4. Inspection Committee recommendation
5. Payment of prescribed fee

6. What is meant by Closure of school?
The Board has incorporated provisions for closure of an affiliated school that wishes to close down permanently due to various reasons.

7. What are the requirements for closure of school?

1. A resolution in this regard passed by the Society/Trust/Company running the school or approval from (Central or State) Public Sector Undertakings, Statutory Bodies Autonomous Bodies and Government Departments as the case may be containing the reasons of closure
2. An express approval from the Appropriate Government
3. The request for permission of closure of school will be

considered only in respect of schools which are affiliated with the Board for at least three (03) years.

4. The school will not be eligible to apply for affiliation with the Board for the next three (03) consecutive sessions including the session from which closure has been approved
5. The school shall submit an affidavit to the effect that the school will keep and maintain the existing infrastructure and adequate number of teachers for facilitating, preparing and sending the students studying classes IX, X, XI and XII for the Board's examination.
6. Fee as given in [Notification dated 01.04.2019](#) shall be charged from the school for permission of closure

8. How many previous /preceding sessions can be considered for Preponement of session?

Only one session can be considered for preponement of session

9. Is additional fee for preponement of session/on demand affiliation applicable session wise or in lump sum?

It is applicable only as lump sum amount.

10 Is it compulsory for school to opt for on demand affiliation/preponement of session/ on demand introduction of additional subjects or it should apply through regular procedures for such matters?

No. It is not at all compulsory. It is only meant for those schools that miss the opportunity to apply online during given time period. Such schools can apply online with prescribed fee any time in a year for Affiliation of various categories and also for additional subjects of their choice.

11 Is there any provision for relaxation/concession in additional fee prescribed for on demand affiliation/Preponement / for additional subjects?

No, it is purely meant for the schools who have not applied within the stipulated time frame provided by the Board.