



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



NO. CBSE/AFF./Circular/2023

Dated: 12.07.2023

Circular No. AFF -21/2023

### Circular

#### **Sub: Mandatory compliance of CBSE Affiliation Bye-Laws and Affiliation grant conditions - reg.**

As per the Affiliation Bye-Laws, all the affiliated schools are bound to follow and comply with the provisions of the Bye-Laws and any other instructions/ directions issued by the Board from time to time.

Chapter 14 – “General Rules”, provides for the general rules which are required to be followed mandatorily. Rule 14.1 states that, “Every school is bound to follow the Affiliation Bye Laws of the Board *mutatis mutandis*.” This Chapter contains the other provisions for fair and smooth conduct of Board examinations and for this purpose rules 14.2.1 to 14.2.6 provides that schools shall enroll and sponsor only the bona-fide students for the Board examinations and shall maintain the school records properly.

Further, Chapter 11 of the Affiliation Bye-Laws provides for Inspection of the Schools including the surprise inspection to ascertain and ensure that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and any other instructions issued by the Board from time to time. Rule No. 11.4 of CBSE Affiliation Bye Laws, 2018 which is related to the Surprise Inspection of the schools states that, “The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school.” This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

It has been recently observed during the surprise inspections of some schools, that due compliance of the provisions of the Bye-Laws were not found to be complied with and necessary actions were taken against the same. Such routine surprise inspections shall be done by the Board to see whether the compliance of provisions and conditions of the Affiliation granted to the school are followed or not.

Hence, all the affiliated schools of the Board are informed and directed that the Board shall conduct surprise inspection of any affiliated school without prior intimation, to check whether due compliance of all the statutory provisions and conditions Affiliation as per the Bye-Laws of the Board are followed by the schools. All the schools are directed to keep the records updated and comply with the provisions of the Bye-Laws of the Board to avoid any adverse action. It is reiterated that in case, the records are not made available to the inspection committee appointed by Board, then it will be presumed that schools are involved in unethical practices and the Board will initiate action against the school as per the provisions of the Affiliation Bye-Laws, 2018.

This issues with the approval of the Competent Authority of the Board.

(S Dharini Arun)  
Joint Secretary (Affiliation)

Contd. on next page.



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



### Distribution:

1. All Managers/ Principals of Independent category schools Affiliated to CBSE.
2. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, ShaheedJeet Singh Marg, New Delhi 110016.
3. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Institutional Area, Sector 62, Noida 201307, District Gautam Budh Nagar, Uttar Pradesh.
4. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi 110054.
5. The Director of Public Instruction (Schools), Union Territory Secretariat, Sector 09, Chandigarh 160017.
6. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim 737101.
7. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar 791111.
8. The Director of Education, Govt. of A& N Islands, Port Blair 744101.
9. All Education Secretaries of States/ UTs.
10. Deputy Secretary to the Chairman, CBSE for kind information to the Chairman.
11. CVO / All HODs/ Regional Directors of the Board.
12. All Regional Officers/ Heads of COE with the request to disseminate the information further.
13. The Analyst (IT), CBSE, Preet Vihar, Delhi-92 - with request to upload the Circular in the main page as well as in the SARAS Portal for information to all stake holders.

(S Dharini Arun)

Joint Secretary (Affiliation)