

SECTION 3

INITIATIVES FOR SYSTEMIC REFORMS

Chapter 10

Development Feedback by External Agency

10.1. Quality Feedback by External Agency:

- As a new affiliation process is being put into place, it is important for any system to have credible feedback on working of the system through reputed external agency. This will help to understand the efficiency of the system and ensure that the process is evolving and able to make corrections for the shortcoming of the existing process.
- For developmental feedback of the entire process of affiliation of a school, an external agency may be selected for the purpose. The feedback would be for the entire process starting from initiation of action and communication with CBSE for affiliation, pre-registration, facilitation, if any. The external agency would also be expected to visit the schools and interact with Principals, Teachers, parents etc. and also with the members of the Inspection Committee who carried out the inspection and also give report on the inspection carried out.
- The external agency may also assess the performance and efficacy of the automated affiliation system so as to provide feedback on the shortcomings to further strengthen the process over a period of time.
- Criteria for selection of schools will be outlined. The schools may be selected on random basis for taking up the assessment by the external agency and this activity will be carried out throughout the entire year.
- An attempt should be made to also cover a percentage of schools for which applications for affiliation have been given 'Not Eligible for Grant' after inspection, and there should be coverage of schools of rural, urban areas and across the country as well.

10.1.1. Areas that may be Covered For Feedback by External Agency:

- a) Entire online process for affiliation of that school
- b) The entire process of inspection and the report thereof vis- a-vis the actual conditions.
- c) Interaction with different stakeholders, various SMCs, PTAs, Principals, Teachers, Inspection Committee Members to get their point of view.
- d) Working of the Review Committee for hearing
- e) Matters such as requirement of further changes in Affiliation Bye-Laws, I.T. System, selection of Inspection Committee Members and Communication monitoring feedback mechanism may also be commented upon.
- f) Working of the Facilitation Centre
- g) Provide feedback for constant strengthening affiliation process of CBSE for transparent, timely and accountable procedures.

10.2 Review Committee:

The Board shall constitute a Review Committee to enable the schools to appeal, in case of not eligible for grant of application for affiliation.

10.2.1 Feedback / Representation by School against Not eligible for grant

1. Registration No.

2. Name of the School :

3. E-mail ID of the school :

4. Phone No. of the school :

5. Name of the Principal :

6. Phone No. of the Principal :

7. Were the grounds of Not eligible for grant : Yes ☐

Communicated to the school? No ☐

8. Not eligible for grant letter received by the school on (Date):

9. Feedback/ Response submitted by the school on (Date):

10. What is your feedback on the grounds of Not eligible for grant:

SL	Grounds of Not eligible for grant	Yes/ No	Upload supportive documents
I	NOC		
II	Recognition		
III	Land certificate		
IV	Society/Trust/Company Registration		
V	Fire Safety		
VI	Building Safety		

VII	Incomplete/Unsigned/Misleading Self-Certification/ DEO Certificate		
VII I	Any other reasons of Not eligible for grant, specify details 1. 2. 3. 4.		

10.2.1. Hearing of cases for the Not Eligible for Grant :

1. After the receipt of the report of the Inspection committee, the reasons leading to not eligible for grant will be communicated through an online mechanism.
2. Every institution, whose inspection is over, will have the right to appeal against the reasons within 15 days of communication of not eligible for grant.
3. The Institution shall be given an opportunity to present their case before the **Review Committee**.
4. The **Review Committee will meet within the earliest possible time in consultation with** the other member and the school.
5. Two representatives of the Applicant (Chairman/ Secretary of the Trust/ Society/ Company or Principal/ Director/ Trustee duly authorized by them) along with Self-attested Photo ID proof shall represent their case (after Not eligible for grant in the Scrutiny/Inspection) along with the compliance and supporting documents before the Review Committee. The meeting may be conducted in virtual mode or **as decided by the Board**.
6. The members of the Inspection committee shall also attend the meeting, if required.
7. Review Committee will look into the reasons leading to not eligible for grant and the contention of the Institution against the same and gives its recommendations online.
8. The recommendations of the Review Committee shall be placed before the Competent Authority for approval. The decision of the Competent Authority shall be final and the same shall be communicated to the school.
9. In case of any clarification needed by the Review Committee in the matter of land/legal point, the Review Committee may seek

the clarification from the panel of expert which will advise the Review Committee suitably in the matter. The panel will be finalized by the CBSE from among the persons having professional expertise in their respective field.

10.3. Structure of Review Committee:

- The Review Committee will comprise one officer of the Board not below the rank of Assistant Secretary and one Principal of a School. The Officer and Principal shall not be from the region, **as far as possible**, where the institution is located. Expert advice Legal, Revenue officials or other experts empaneled by the Board shall be taken as per requirement by the committee. The desk officer selected will co-ordinate the proceedings of the Review Committee.
- **Honorarium of Rs. 2500/- is payable only to the Principal who acts as Review Committee member.**