

CHAPTER 9

HARD SPOTS AND THEIR SOLUTIONS

HARD SPOT FOR INSPECTION COMMITTEE

HARD SPOTS

AREAS WHERE IC MAY HAVE DIFFICULTY

LAND
DOCUMENTS

VARIATIONS
IN NAMES
ETC.

SCHOOL
BOUNDARY

SCHOOL
INFRA

SAFETY
CERTIFICATES

MINIMUM
AFFILIATION
CRITERIA

HARD SPOT 1

Variation in the Name of the School as per NOC, Recognition, name mentioned in the online application and as observed during the inspection



Verify the name of the school at the entry gate of the school, school building, letter head etc.

In case variation observed, strictly advise the school to use the name as per the latest documents(i.e. NOC or Recognition Certificate, whichever is latest)



Report the correct name of the school as per the latest NOC or Recognition Certificate in the inspection report.

HARD SPOT 2

Variation in the address/location of the School as per NOC, Recognition, address mentioned in the online application, land documents and as observed during the inspection

THEN

In case of the slight variation in the details of the address of the school as per the land documents, the same may be accepted. For e.g. The address of the school as per online application is CBSE school, Plot no. 92, Khasra no. 214, C-Block, Preet Vihar, Delhi and as per NOC/Recognition address of the school is CBSE school, Preet Vihar, Delhi. In this case, the address of the school is acceptable.

In case of variation in the pin code of the school, the inspection committee may get clarification from the school regarding the same and submit the comments in the inspection report.

HARD SPOT 3

How to assess whether the school fulfils minimum land requirement as per the Affiliation Bye-laws?

- **assess the exact land area possessed by the school as per the land documents submitted and as observed during inspection.**
- **ensure that the land on which the school is located should necessarily be a contiguous single plot of land and bounded by a boundary wall.**
- **Inspection committee is required to verify whether any public road, canal or thorough fare, high tension line etc. is passing through the land on which school is located.**

In case of variation in the land area mentioned by the school in online application and the land documents submitted/observed during the inspection, the same may be reported in the inspection report. Also, in case of variation, if actual land area is fulfilling the minimum land requirement and is contiguous plot of that land area bounded by the boundary wall, the same may be accepted.

HARD SPOT 4



ELABORATE THE TYPE OF BOUNDARY WALL ACCEPTABLE

- School should have pucca concrete boundary wall/wall with iron grilled of adequate height (approx. 6 ft) on all four sides around the claimed land area.
- In case, school have 3-4 ft pucca concrete boundary wall with iron grilled above and makes total height of approx.. 6 ft, same may be accepted by the inspection committee.

HARD SPOT 5

What type of land documents are acceptable as per norms of Affiliation Bye Laws?

- **As per the Affiliation Bye-laws, in case of ownership, the land title documents should be a Sale Deed/Conveyance Deed/Gift Deed/Lease Deed/Sub Lease/Allotment Letter etc. duly registered before the Registration Authority concerned of the State as per rules and in favour of the School or Society/Trust/Company running the school.**
- **A lease/ Sub lease executed by a government or any agency of government may be accepted even if it is for a term of less than 15 years but the lease should specifically be for running a school. Also, Lease/sub lease Document should be valid by more than 5 years on the date of final submission of Application. Inspection committee may refer to clause 3.8 of Affiliation Bye-Laws for more detailed information.**
- **In case of Allotment of land by Appropriate Government Authority, registration with the land authorities is not mandatory.**
- **In case of variation in the area of land mentioned in the online application and the area as per the registered land documents in favour of the school or society/trust/company running the school, the land area as per the registered land documents is to be accepted and the fulfilment of the minimum land requirement is to be assessed accordingly. Also, inspection committee is required to report the area of land as per the registered land documents in the inspection report.**

HARD SPOT 6

RELEVANCE OF THE DATA REGARDING THE NUMBER OF CLASSROOMS, LABORATORIES AND LIBRARY AVAILABLE IN THE SCHOOL ALONG WITH THEIR SIZES



- It is to mention that the data of the school reported by the inspection committee will be imported to OASIS for any further reference for e.g. upgradation of affiliation, examination and other ancillary activities etc. Thus, inspection committee is required to report the exact number of classrooms, laboratories and library available with the school alongwith their sizes.



HARD SPOT 7

What are the points to be considered while verifying safety certificate?

- The safety certificates submitted should be issued by the Appropriate Government Authority (or Govt empanelled engineer in case of Building Safety certificate) and valid as on date of final submission of application of affiliation.
- In case the safety certificates are issued in favour of the society, inspection committee is required to either match the address mentioned in the safety certificate with the address of the school or the purpose for which the safety certificate is issued.
- Fire Safety certificate should be issued by the Fire Safety Department of the State/UT or Appropriate Government Authority or concerned Municipal Corporation etc. based on the inspection of the fire safety department.
- In case the school submits fire safety recommendations, compliance of the safety recommendations, certificate towards functioning of the safety equipment etc., the same may not be accepted. Inspection committee is required to accept the certificate/NOC regarding the fire safety of the school campus.

HARD SPOT 8

Activities Considered as Commercial Activities in a School



School must run as a non-profit organisation.

IC must verify and ensure that the school infrastructure is not used for any commercial activity that is wholly not connected with education.